



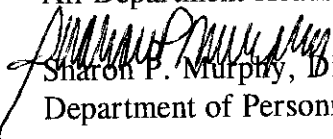
DEPARTMENT OF PERSONNEL

209 E. Musser Street
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(702) 687-4050

MEMO PERD #22/97
August 18, 1997

MEMORANDUM

TO: All Department Heads

FROM:  Sharon P. Murphy, Director
Department of Personnel

SUBJECT: EMPLOYEE STATISTICAL REPORTS (DATA FOR FY97)

Enclosed is a copy of the Employee Statistical Report for the period from June 15, 1996, to June 13, 1997. It reflects data for your department and divisions as well as statewide totals from the Controller's payroll for comparison purposes.

The report includes:

1. Age of Employees (Average)
2. Annual Salary (Average)
3. Average Cost Per Employee (Excluding Overtime)
4. Education (Average Years)
5. Employment Totals (Includes PERS & NONPERS Employees)
6. Leave (Average Leave Accrued and Used)
7. Longevity Paid (Average; Eligible Employees)
8. Paid Overtime (Average Days and Dollars)
9. Service (Average Years)

I hope you find this information useful. If you have any questions or comments, please contact Phil Hauck at 687-4053.

SPM:dsb